

Reporting Suspected Abuse - Confidential Recording Sheet

Organisation: [COMPANY NAME]	Name of Person Reporting:
Name of Child:	Age & Date of Birth:
Ethnicity:	
Religion:	
First Language:	
Disability:	
Parent's/Carer's name(s):	
Home address/Tel no:	
Are you reporting your concerns or reporting someone else's? Please give details.	
Brief description of what has prompted the concerns: include date, time, specific incidents.	
Any physical signs? Behavioural signs? Indirect signs?	
Have you spoken to the child? If so, what was said?	
Have you spoken to the parent(s) if so, what was said?	
Has anybody been alleged to be the abuser? If so, please give details?	

Have you consulted anybody else? Please give details.

Person reported to:	Date of reporting:
Signature of person reporting:	Today's Date:

Action taken:

Notes: *inc. Body Map for signs/evidence of physical abuse.*

